



Public Arts Advisory Board

Minutes

**Special Called Meeting
October 8, 2015 – 6:00 p.m.
Wylie Municipal Complex
Council Chambers/Conference Room
300 Country Club Road, Bldg. 100**

CALL TO ORDER

The Public Arts Advisory Board meeting was called to order at 6:04 p.m. by Chairman Lynn Grimes. Board members present included: Lynn Grimes, Brooke Lopez, Anita Jones, Lisa Green, Lauren Howard, and Michelle Pugh. Board member Margaret Boyd was absent.

Staff present included: Carole Ehrlich, board liaison.

DISCUSSION ITEMS

- **Update/Discussion regarding the 2015 Wylie Arts Festival** (*C. Ehrlich, PAAB Liaison-Board*)

Staff Comments

PAAB liaison Ehrlich reported there had been 70 vendor applications, including food vendors submitted. The deadline is October 16, 2015 and it is anticipated there will be at least 90 – 100 received applications by and after the deadline. Ehrlich noted a \$25.00 late fee will be assessed for all applications that are received after the deadline.

Ehrlich reported she would have a work schedule list available at the November meeting showing what each member would be in charge of during the Friday set up and Saturday event. She asked each member to bring at least one volunteer to help them with their duties.

Set up time will be 9:00 a.m. Friday the 4th until the booth marking is completed. Friday night from 5:00 p.m. to 9:00 p.m. for vendor set ups and Saturday December 5th from 6:30 a.m. to shut down around 7:00 p.m.

Board Chair Grimes reminded members that it is imperative that each member bring in sponsorships for the event. 50% of the overall income is derived from sponsorships. To date only two had been received.

REGULAR AGENDA

1. **Consider and act upon approval of the Public Arts Advisory Board minutes from the August 20, 2015 and September 17, 2015 Regular meetings.** (*C. Ehrlich, PAAB Liaison*)

Board Action

A motion was made by board member Howard, seconded by Vice Chair Jones to approve the PAAB minutes from August 20, 2015 and September 17, 2015 as presented. A vote was taken and the motion passed 6-0 with board member Boyd absent.

ADJOURNMENT

With no further business before the board, a motion was made by board member Lopez, seconded by board member Howard to adjourn the meeting at 6:48 p.m. A vote was taken and the motion passed 6-0 with board member Boyd absent.



Lynn Grimes, Chair

Carole Ehrlich, Secretary